

**Job Title: Facilities Maintenance Technician**

**Job Location: Laguna Beach, CA**

**Classification: Part-time, Non-exempt**

**Position Summary:**

The Laguna Playhouse is seeking a Facilities Maintenance Technician to support the agency's physical plant improvement and maintenance efforts. An integral part of the facilities team, the Facilities Maintenance Technician assists the Director of Facilities Operations in performing building repairs and maintenance for the theater, administrative offices and apartment condos, ensuring facilities remain a safe and healthy environment for staff, patrons, and visitors.

**Responsibilities:**

- Assist Director of Facilities Operations with building repairs and maintenance.
- Properties include theater, administrative offices, condos and other properties.
- Perform a variety of semi-skilled manual tasks, including basic carpentry, painting, special events set-up.
- Make pick-up/deliveries as needed for repairs and maintenance
- Other duties as assigned.

**Qualifications:**

- Experience safely operating power tools.
- Ability to work independently.
- Must have previous maintenance work experience.
- Must be organized and detail oriented.
- Current CA driver's license and clean driving record required.
- Able to interact positively across departments.
- Ability to communicate effectively, both verbally and in writing.
- Dependability.

**PHYSICAL REQUIREMENTS OF THE POSITION:**

- Sit or stand for extended periods of time.
- Talk, hear, and operate a computer and telephone keyboard.
- Lift 50 pounds.
- Bend or twist their body.
- Engage in repetitive movements.
- Kneel, stoop, crouch, or crawl.
- Must be able to use their hands to handle, control, or feel objects, tools, or controls.
- See differences between colors, shades, and brightness.

**To Apply:**

Send a cover letter and resume to [HR@LagunaPlayhouse.com](mailto:HR@LagunaPlayhouse.com).

Please include "Facilities Maintenance Technician" as the subject line of the email.

No telephone calls or faxes, please. We regret that due to the volume of resumes received, we are unable to respond to all inquiries.

## **The Laguna Playhouse:**

Founded in 1920, the historic Laguna Playhouse is one of the oldest continuously-operating not-for-profit theatres on the West Coast, is a member of the League of Resident Theatres, and is proud to be an active participant in the celebrated Laguna Beach arts community. From classic plays and musical comedies to the current off-Broadway smash, The Laguna Playhouse works to enrich lives through the magic of live theatre, to provide educational opportunities for children and adults, and to create experiences that stimulate cultural and social interaction and inspire our community.

The Laguna Playhouse educational programming includes year-round classes, productions by and for children and teens, and is one of the few companies in the region that offer a curriculum-based professional theatre-touring program, TheatreReach, which aligns with the California State Standards for literature, history and performing arts curriculum.

To learn more about The Laguna Playhouse, visit [www.LagunaPlayhouse.com](http://www.LagunaPlayhouse.com).

*The Laguna Playhouse is an equal opportunity employer with a strong commitment to a diverse, multicultural staff.*