

## THE LAGUNA PLAYHOUSE – Master Electrician/Light Board Operator

<b>Reports to:</b>	Production Coordinator
<b>Position Status:</b>	Full-time, Regular, Non-Exempt
<b>Salary:</b>	\$40,000 plus applicable overtime payments Or Commensurate with Experience
<b>Benefits:</b>	Medical & Dental (Shared Expense); 401K; Paid Vacation & Sick Leave; Paid Holidays
<b>Application:</b>	Cover letter must accompany resume submission
<b>Starting:</b>	September 7, 2021

**About Us:** Laguna Playhouse, a nationally acclaimed, non-profit, professional theatre located steps away from the Pacific Ocean in the charming arts colony of Laguna Beach, CA seeks a full-time Master Electrician/Light Board Operator. Reporting directly to the Production Coordinator, the Master Electrician/Light Board Operator is responsible for the day-to-day operations of the electrical department as well as all lighting operations during load-in, technical rehearsals and performances.

**About the Position:** The Master Electrician/Light Board Operator shall have the ability to program, run and maintain large musicals and plays. This position will test daily and maintain all of the lighting equipment being utilized in the production including video, special effects, cables, cue lights, running lights and light booth equipment. In addition to attending all production meetings and technical rehearsals, the Master Electrician/Light Board Operator will provide lighting designers with plans for the venue and inventory details of all lighting instruments. This position will not only be responsible for providing technical support to the full main stage productions, but also to the Education Department, the TYA outreach tours, special events and outside rentals of the venue.

**About the Culture:** The person most successful in this position is a great communicator with an eye for detail who enjoys the task of preserving the cohesion and intent of the lighting design throughout the course of the production. The Master Electrician/Light Board Operator will help take the production department of a vibrant and growing non-profit theater to the next level. The right candidate will thrive in this warm, welcoming and creative atmosphere that embraces individuality and is artistically fulfilling, forward-thinking and dog friendly!

**Qualifications:** This is an extraordinary opportunity for a driven team player who understands the impact of the arts.

- Minimum of three years' experience with preference for one year of supervisory experience
- Proficient programmer on ETC lighting equipment (currently ION 2000)
- Experience reading light plots and other theatrical specifications
- Knowledge of common industry-specific software such as QLab and projections a plus
- Ability to manage shifting and competing priorities, exercise good judgment and discretion and maintain a positive attitude in stressful environments
- Self-motivated, detail oriented, works effectively both within a team and in self-directed situations
- Night and weekend hours required

**Responsibilities:**

- Maintain an up to date inventory of all lighting instruments, lamps, circuits, dimmers, cables and other related equipment
- Troubleshoot all electrical issues and equipment
- Ability to set and design all cues for concerts, special events and Education Department productions
- Together with the Technical Director, assist with the load-in and strike of sound equipment and scenery/props
- Aid in the purchase or rental of equipment needed for the production
- Set up and maintain all backstage running lights making sure all cable is properly secured for the safety of cast and crew
- Maintain the backstage area, the Playhouse shop and electrical storage areas in an orderly manner
- Train members of the Youth Theater Company to operate the light board and any other electrical equipment that may be needed for Youth Theater productions
- Make regular inspections of all Playhouse facilities and repair and/or replace electrical equipment, fixtures, lamps, outlets, cords etc., as needed
- Aid in the development of long range plans for the purchase of lighting and sound equipment
- Other duties as assigned

**Physical Requirements of the Position:**

- Employees will be required to provide proof of vaccination as a condition of employment. When providing such documentation, employees are instructed to omit any additional medical information other than proof of FDA-approved vaccination against COVID-19 infection. Please note any record of employee vaccination will be maintained as a confidential medical record.

To apply for this position, please send a cover letter and resume to Human Resources under the heading:

Master Electrician/Light Board Operator Position Application

Cover letter must accompany resume submission

[hr@lagunaplayhouse.com](mailto:hr@lagunaplayhouse.com)